

Town of Lamoine, Maine
606 Douglas Hwy.
Lamoine, ME 04605
207-667-2242
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Request for Proposal Municipal Solid Waste Transportation (April 1, 2018-June 30, 2022)

The Town of Lamoine is accepting proposals and bids for its solid waste program. The proposals are to provide containers for municipal solid waste (MSW) collection at the Lamoine Transfer Station; empty said containers and transport the refuse to the Penobscot Energy Recovery Company in Orrington.

The successful bidder will maintain all collection containers in good working condition, performing repairs as needed, keeping containers leak free and meeting all DEP/EPA requirements.

Minimum specifications-MSW

- At least 130 yards of collection capacity is to be provided. Containers ideally will be 10-yard front-load dumpsters. Bidders may propose alternate container types to match available trucking options, provided containers fit within the configuration of the transfer station. Any transfer station alteration will be made at bidder's expense. All repairs and maintenance to collection dumpsters will be performed by the successful bidder at the bidder's expense. Covers shall be intact, and the containers shall be maintained so they do not leak. All dumpsters shall meet all DEP/EPA regulations. The dumpsters shall remain the property of the bidder.
- Transport is to be at least twice weekly – once between 5PM Friday and 8AM Saturday, and once between 5PM Saturday and 12:00 Noon on Monday.
- Transporter is to comply with all commercial trucking regulations and provide general liability and workers compensation insurance at State of Maine minimums with the Town of Lamoine named as additional insured.
- Transporter will be required from time to time to make extra hauls (especially around the Christmas holiday) and will provide a "per extra trip" cost as part of the contract.
- Contract length is 4-years and 3-months.
- MSW generated at locations other than the Lamoine Transfer Station is NOT to be co-mingled with the MSW from the Lamoine Transfer Station prior to disposal without express written agreement with the Lamoine Board of Selectmen

Submission Information

Proposals shall be submitted to the Lamoine Town Office, 606 Douglas Highway, Lamoine, ME 04605 no later than 4:00 PM on January 4, 2018. Submissions shall include the name, mailing address, physical address, telephone number, fax number (if applicable), e-mail address (if applicable), contact name and title of the bidder. The RFP shall clearly state what equipment the successful bidder owns or intends to use to fulfill the contract, the total annual cost of the contract. Additional information may be attached to the bid submission sheet and is encouraged. Submissions shall also include

at least three references from other municipalities/commercial entities as the bidder sees fit. All bidders must submit proof of general liability and workers compensation of insurance with the submission. A bid submission sheet is included as part of this RFP.

The Lamoine Board of Selectmen reserves the right to accept or reject any and all submissions. The submissions will be opened and read aloud at a regular Selectmen's meeting on Thursday, January 4, 2018 at 7:00 PM. Selectmen may analyze the bids and may or may not award a bid at that time. Final action in regard to bid awards will be taken no later than January 18, 2018.

Other

The new contract will commence on April 1, 2018 and terminate on June 30th 2022. A formal contract arrangement enumerating the proposal will be entered into between the town and the successful bidder prior to the effective date of the contract. This contract will require either a surety bond or an irrevocable letter of credit from a financial institution assuring the town that the bidder has the financial resources necessary to execute the contract.

All bidders submitting RFP's are encouraged to visit the Lamoine Transfer Station and may make arrangements to do so by contacting Stuart Marckoon, Administrative Assistant to the Selectmen, at the Lamoine Town Office during regular business. Contact with PERC is also encouraged, but not mandatory.

MSW Transport Bid Submission Sheet

Company Name		Contact Name	
Address		Office Phone	
City, State, Zip		Fax Number	
e-mail address		Other Phone	

I offer the following bid for MSW as per the guidelines in the Request for Proposal:

Year	Annual MSW Costs (transport & dumpsters)	Extra Trip Cost (MSW)
4/1/18-6/30/18		
7/1/18-6/30/19		
7/1/19-6/30/20		
7/1/20-6/30/21		
7/1/21-6/30/22		

Please attach information listing equipment to be used in the transportation and collection of MSW at the Lamoine Transfer Station. Please attach at least three references (either other municipalities or commercial entities), along with proof of general liability and workers compensation insurance.

It is my understanding this contract is to begin on April 1, 2018, and if chosen as the successful bidder, my firm must supply either a surety bond or irrevocable letter of credit in order to sign the contract. I understand the Town of Lamoine may accept or reject any and all bids. I understand this bid is due on January 4, 2018 by 4:00 PM at the Lamoine Town Hall, 606 Douglas Highway, Lamoine, ME 04605

Signature

Printed Name

Title

Date